



ELCA World Hunger
Evangelical Lutheran Church in America
God's work. Our hands.

Education & Advocacy Grants

Grant Information Sheet – Off-Cycle Grants

This document addresses the background, criteria, and submission process for ELCA World Hunger Education and Advocacy grants.

Background

ELCA World Hunger works to end domestic and international hunger by addressing the root causes of poverty. Through a comprehensive and compassionate program that uses multiple strategies, ELCA World Hunger addresses the complex causes of hunger and poverty around the world and close to home.

We assist communities through:

- **Relief:** providing food, water, housing, and health care during times of immediate need.
- **Development:** supporting sustainable, long-term and effective solutions to ending hunger and poverty in families and communities through agriculture, education, job training, water, and health projects.
- **Organizing:** organizing communities to build and maintain an environment that empowers all persons to obtain justice, affirm their dignity, and develop community leaders.
- **Education:** equipping Lutherans to understand hunger's root causes and solutions and to reflect upon lifestyle choices that affect the planet and those who are most vulnerable.
- **Advocacy:** speaking with and on behalf of the poor and marginalized by advocating for fair and just laws and business practices with elected officials, governments, and corporations both domestically and internationally.

This work is accomplished through the efforts of the ELCA Church in Society and Global Mission program units, companion churches, and partners. ELCA World Hunger grant programs support work that furthers the objectives and guidelines of ELCA World Hunger. These objectives and guidelines are found at www.elca.org/hunger/guidelines

ELCA World Hunger Grants – An Overview

There are two domestic hunger grant processes each with their own application, review process, and deadlines. *For proper consideration of your grant request, please select the most appropriate grant program for your application:*

- **Education and Advocacy Grants:**
These grants provide funding to organizations engaged in hunger education and advocacy work. *Details about the education and advocacy grants are contained in this document.*

- **Domestic Hunger Grants (for Relief, Development, and Community Organizing):**
These grants provide funding to organizations engaged in domestic relief, development, and community organizing. Details about the Domestic Hunger Grant program can be found at: www.elca.org/domestichungergrants

Education and Advocacy Grants – Off-Cycle Eligibility and Criteria

ELCA World Hunger Education and Advocacy grants fund activities of organizations that work for justice by using a variety of education and advocacy strategies to address the root causes and solutions of hunger. **Off-cycle** grant applications are reviewed beginning in June at the conclusion of the regular grant cycle, based on the actual remaining grant dollars. **Off-Cycle grant requests must be for projects that have not already been funded this year by ELCA World Hunger.**

To be eligible for a Hunger Education/Advocacy grant, an organization should:

- Be a non-profit charitable organization classified as a 501(c)(3) public charity by the Internal Revenue Service, or operate under the fiscal sponsorship of a 501(c)(3).
- Have a mission aligned with one or more of the following categories:
 - *Education* – engages and equips ELCA members to recognize the abundance of God’s creation and addresses the root cause and solutions to hunger and poverty, highlights the importance of lifestyle stewardship, and empowers people and organizations to act through a variety of learning opportunities.
 - *Advocacy* – works to overcome the effects and root causes of hunger and poverty through administrative, legislative and judicial actions in the public sphere, and through corporate actions in the private sphere.
- Apply for EITHER an Education/Advocacy grant OR a Domestic Hunger (for relief, development and community organizing) grant for support on the same project. Organizations may not apply for both.
- Have a formal or informal connection with the ELCA, its synods, congregations, affiliated organizations, or ministries.
- Demonstrate an implementation and sustainability plan, including identification of other funding sources for the work of the project and/or organization.
- While not required, **if** a grant request proposes creating a resource, it is recommended that that resource be made available to other organizations, so that the ELCA grant award dollars are further leveraged beyond the initial grant proposal.

Off-Cycle Rolling Grant Process Overview

- ELCA emails grant applications to prospective grantees
- ELCA reviews completed applications and makes grant decisions
- ELCA sends written notification of grant decisions to applicants
- ELCA sends grant checks to recipients
- ELCA emails grant evaluation forms to grant recipients

Off Cycle Grant Application Overview

Applications for Off Cycle grants will be distributed by request beginning in June through December. **Off Cycle grant requests must be for projects that have not already been funded this year by ELCA World Hunger.**

The ELCA Hunger Education and Advocacy grant application consists of five different components:

1. 2009 Application Form (including two-page project proposal)
2. Organization Budget
3. Project Budget (*if applicable*)
4. Letter of Support
5. Application Checklist and Signature Page

Grant Application Submission Instructions

1. **Application Form and Budget:** The 2009 Application Form (*provided*) is to be completed and emailed with the organization budget and project budget (*if applicable*) to Romelia.Almaraz@elca.org. The form is a Formatta file and requires Formatta Filler to view/complete. Formatta software can be downloaded for free at: <http://www.elca.org/Who-We-Are/Our-Three-Expressions/Churchwide-Organization/Information-Technology/Software/Formatta-Filler.aspx>
2. **Letter of Support:** Applicants are required to demonstrate a connection to the ELCA with **one** letter of support by an ELCA pastor, bishop, Lutheran agency/institution or churchwide staff member.

This letter of support should be...

- Submitted directly to ELCA World Hunger by the author (*person endorsing the organization*), separate from the application form. The signed letter may be submitted either electronically to Romelia.Almaraz@elca.org, or via FAX (773-380-2707).
 - The author should explain how a relationship between the organization and ELCA World Hunger will impact/enhance each other's work.
 - If the organization has previously received support from the ELCA, the author should address specifically why and how continued investment furthers the objectives and guidelines of ELCA World Hunger.
3. **Application Checklist and Signature Page:** This is the last page of the Application Form. It should be completed, signed, and faxed to Romelia Almaraz at 773-380-2707.

Additional Requirements

- Submission of an evaluation of the work/project that was funded approximately six months after receiving the grant. Evaluation forms will be e-mailed. The organization will not be eligible to apply for future funding until this evaluation has been completed and received.

- Willingness to write article(s) for the ELCA World Hunger newsletter, Lifelines, the Hunger website or other venue if requested.

Questions:

Contact Romelia Almaraz at Romelia.Almaraz@elca.org or 1-800-638-3522 x-2696.