

**Global Mission**  
**Evangelical Lutheran**  
**Church in America**  
God's work. Our hands.

**Global Service**  
8765 West Higgins Road, Chicago IL 60631-4101  
(800) 638-3522, ext. 2648  
Direct - (773) 380-2648 Fax - (773) 380-2410  
elcaglobalservice@elca.org

## Mission Service Application

Last Name	First Name	Middle Initial	Home Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address			Cell Phone
<input type="text"/>			<input type="text"/>
City	State/Province	ZIP/Postal Code	Work Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail	<input type="text"/>		
			School Phone
			<input type="text"/>

Date of Birth  Place of Birth   Male  Female

Are you a U.S. citizen?  Yes  No If No, do you have the legal right to retain employment in the U.S.?  Yes  No

Current occupation

Job-related Licenses or Certificates / State or Licensing Agency / Expiration Date

Skills or abilities (use key: **P**=Professional training; **E**=Experienced; **H**=Hobby/non-technical ability)

### Assignment

After reviewing the current mission service opportunities listing ([www.elca.org/globalserve](http://www.elca.org/globalserve)), please indicate positions or types of assignment in which you are interested.

What factors, commitment, or plans could affect your availability to serve, start date, period or length of service, or ability to complete your period of service?

Date Available for service

If you are ages 19-29, are you interested in the YAGM Program (Young Adults in Global Mission)  Yes  No

**Placement Considerations**

Financial considerations: Do you have particular financial considerations that might influence the type and length of assignment you could accept? (If Yes, please explain)  Yes  No

Are you willing/able to be considered for self-funded volunteer positions  Yes  No

Life situations: Service in international settings may present challenges related to health, environment, climate, and security among others. These issues may affect a person's ability to live and work in a particular setting. Check and describe any concerns you may have related to the following:

- Diet  Environment  Health  Availability of medical care/medications
 Family situation  Exercise  Climate  Security  Other - specify

[Empty text box for describing concerns]

**Marital Status and Family**

- Single, never married  Separated - date of separation: [ ]
 Engaged - date of wedding: [ ]  Previously married - date of dissolution [ ]
 Married - date of marriage: [ ]  Widowed

Full name of spouse or fiancé(e) [ ] Citizenship of spouse or fiancé(e) [ ]

If you are married, does your spouse plan to accompany you?  Yes  No

If married, and if your spouse plans to accompany you, your spouse needs to complete this same application form in full whether or not he/she seeks a mission assignment. Is this this being done?  Yes  No
If no, please explain [ ]

**List dependent children who will accompany you**

Table with 3 columns: Full Name, Date of Birth, Citizenship. Contains 4 empty rows for data entry.

If you have children who will accompany you, schooling opportunities will vary by location. Please check those schooling options to which you may be open: (check all that apply)

- Local schools (non-English)  Local schools (English language)  Boarding school  Home school

Comments [ ]

**Education / Training**

School Name <i>and</i> Location	Degree	Course or Major	Dates
High School / GED <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
College or University <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Graduate Study / Seminary <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Further Graduate Study <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Trade / Technical <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Other / Continuing Education (indicate course topic, year, and length of course) <div style="border: 1px solid black; height: 60px; width: 100%;"></div>			

What is your primary language?

Do you know any language(s) other than your primary language?  Yes  No

If yes, please indicate which language(s) and note your skill level below.

Language 1

Language 2

Oral skills (Listening/Speaking)      Written skills (Reading and Writing)

Oral skills (Listening/Speaking)      Written skills (Reading and Writing)

Conversational       Basic

Conversational       Basic

Literate       Literate

Literate       Literate

Fluent       Fluent

Fluent       Fluent

Years studied

Years studied

**Key:**  
**Conversational/Basic - able to carry on a conversation with a limited vocabulary.**

**Literate - able to understand a newscast, or read a newspaper.**

**Fluent - able to speak and write the language nearly as well as your primary language.**

## Employment History

Begin with current or most recent employer. Attach additional pages/resume as necessary.

1 - Position Title

Date employed: from / to

Description of Responsibilities

Reason for leaving (if applicable)

Employer Name

Address

Telephone number

May we contact your current or most recent employer at this time?  Yes  No

2 - Position Title

Date employed: from / to

Description of Responsibilities

Reason for leaving

Employer Name

Address

Telephone number

3 - Position Title

Date employed: from / to

Description of Responsibilities

Reason for leaving

Employer Name

Address

Telephone number

4 - Position Title

Date employed: from / to

Description of Responsibilities

Reason for leaving

Employer Name

Address

Telephone number

**Church Membership / Community Involvement**

Service under the auspices of ELCA Global Mission is open to members of ELCA congregations or other Christian churches. Compatibility with the ELCA's understanding of mission is an expectation.

Name of your Congregation

Address, City, State, ZIP

Name of Pastor  Phone

Denomination: ELCA  Other (Specify):

Synod (if ELCA)

If rostered, date of Ordination / Commissioning / Consecration

Describe your involvement in your congregation or church

Describe your community volunteer service

**Narrative Section**

1. Tell us a little bit about yourself. You may choose to use these guidelines in your responses:  
Qualities you have ... Qualities you don't. What are you good at? Not so good at? Situations you are comfortable in ...  
Situations you should stay away from

2. How would you articulate your Christian faith and how does this faith inform who you are?

3. What in your life and faith journey has led you to consider global mission service?

4. Describe any cross-cultural or significant transitional experiences you have had. What did you learn about yourself and how you respond to a new situation? What made the cross-cultural or transitional experience meaningful?

5. What skills, expertise, or experience do you have that would make you suited for the position for which are applying? If not for a particular position, describe any job-related skills you possess that may be used in an international context.

6. What other information or considerations to your application do you wish to communicate?

**References**

Provide four names of persons who are **not immediate relatives**. Include pastor, professor, employer, or professional colleague. ELCA Global Mission may contact these listed people directly for references.

1 - Pastor   
 (If applicant is a pastor, list a pastoral colleague as a reference here. Then, complete box at right)

Telephone

E-mail

Address

2 - Name

Occupation

Telephone

E-mail

Address

Relationship to you

3 - Name

Occupation

Telephone

E-mail

Address

Relationship to you

4 - Name

Occupation

Telephone

E-mail

Address

Relationship to you

**This section only for ELCA rostered persons or clergy/lay professionals in other church bodies**

ELCA Global Mission will contact your bishop or judicatory official for a reference

Check here if you have notified your bishop / judicatory official of your application to ELCA Global Mission

Name of Bishop / Judicatory official

Synod / Judicatory

Address

E-mail

Phone

ELCA rostered persons: If you are interviewed, ELCA Global Mission will request your mobility papers. Please do not send these until requested.

**Alternative Contact**

**Person, not living with you, who can always reach you**

Name

Address

Phone

E-mail

Relationship to you

**Please read carefully and check as appropriate**

1. Misconduct Policy Certification:

[a] Has any civil, criminal, or ecclesiastical complaint ever been sustained or brought against you for misconduct?

Yes  No (If yes, attach statement)

[b] Have you ever resigned or been terminated from a position for reasons related to sexual or other misconduct?

Yes  No (If yes, attach statement)

2. Prior or Pending Offenses:

[a] Have you ever been convicted, or pleaded guilty to or pleaded "no contest" to any crime, other than minor traffic violations?

Yes  No (If yes, attach statement)

[b] Are any charges (for any offense, including traffic violations), civil suits, or judgments outstanding against you?

Yes  No (If yes, attach statement)

3. Have you ever been terminated from a job?

Yes  No (If yes, attach statement)

4. In compliance with Federal laws, all offers of employment are subject to verification of each applicant's identity and employment authorization. I understand that it will be necessary for me to submit such documents as are required by law to verify my identification and employment authorization.

5. ELCA Global Mission has my permission to investigate, at its discretion, my employment history, personal references, and any other information contained in my application.

6. I understand that nothing contained in this form, or in the granting of an interview, is intended to create a contract between ELCA Global Mission and me, either for employment or for the providing of any benefits. No promises regarding employment have been made to me, and I understand that no such guarantee is binding upon ELCA Global Mission unless made in writing.

7. All information in my application and in my interview, if any, is complete and accurate, to the best of my knowledge.

8. Misrepresentation of facts in my application will disqualify me from further consideration or, if I serve with ELCA Global Mission, may be sufficient cause for dismissal.

9. Any position offered to me is contingent upon the satisfactory completion of reference checks and any other checks, testing or examination that may be requested by ELCA Global Mission.

10. Candidates who serve with ELCA Global Mission will be expected to understand, respect, and support the mission of the Evangelical Lutheran Church in America.

**By my signature below, I fully agree that my responses in 1 through 3 are true and accurate, and I understand and accept the statements and conditions listed in 4 through 9.**

Applicant's Signature

Date

**(If you submit this application form electronically, you will be required to sign this at a later date.)**

Use the checklist below to ensure your Mission Service Application form is complete

- Spouse provides a separate Mission Service Application form (if applicable)
- Reference information is printed neatly and clearly
- Ensure your name is at the top of every page
- Include a resume (can be attached to the e-mail if submitted electronically)

**RETURNING THIS APPLICATION**

- Save the completed form.
- Create an e-mail addressed to:  
**elcaglobalservice@elca.org**
- Attach the form to the e-mail and send it.

**OR**

- Print this form, sign it and mail it to the address at the top of the first page.